



Great Coates Village Council
Pond House
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North Killingholme

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Minutes of the Great Coates Village Council held on Thursday 28 May 2026 at 7.07pm at the Venue in the Village, Cooks Lane, Great Coates, Grimsby, DN37 9NW.

Present: Cllr S Hall (Chair), Cllr J Materson, Cllr L Cutting, Cllr K Redgrift, Cllr K Green, Cllr A Matthews, Cllr A Hall

In attendance: H Hepworth (Clerk), 2 representatives from Humberside Police

Members of the public present: 1 member of the public

Agenda item	Detail	Actions
2605/1 Election of Chair	Proposed: Cllr Hall, Seconded: Cllr Cutting <u>Resolved:</u> Cllr Hall was elected as Chair – unanimous	
2605/2a Election of Vice Chair	Proposed: Cllr Green, Seconded: Cllr Cutting <u>Resolved:</u> Cllr Green was elected as Vice Chair – unanimous	
2605/2b Co-Option	Cllr Hall declared a personal interest and left the meeting Proposed: Cllr Green, Seconded: Cllr Matthews <u>Resolved:</u> Cllr Adam Hall was Co-Opted on to the Council – 3 in favour, 2 abstentions Cllr S Hall returned to the meeting	Clerk to update website
2605/3 Committees	The Personnel Committee members are Cllr Green, Cllr Cutting, Cllr Redgrift, Cllr A Hall In Bloom Committee – this is no longer a committee	Clerk to update website
2605/4 Apologies	Apologies of absence – none	
2605/5 Declarations of interest	a) Declarations of interest under the Localism Act 2011 - being any pecuniary or non- pecuniary interest in agenda items not previously recorded on Members Register of Interests: none	
	b) No dispensations were submitted to the Clerk or a Councillor in writing before the meeting	
2605/6 Public Session	There were no comments	
2605/4 Reports from organisations	a) Humberside Police will no longer be giving crime statistics – these can be accessed on the Humberside Police website. Residents are encouraged to report all crime on 101 or 999. If it is not reported it is not included in the reporting and effectively 'didn't happen' There will be a 'drop-in' with the police on 18 th June at GCVH 6pm-7pm	Clerk to send out crime statistics each month
	b) Report from Unitary Councillors – highways are looking at traffic calming measures. There are reported cars for sale on verges in the village; if these have MOT, tax and insurance they can not be moved by the police. The Councillor Portfolio Hub are investigating motorcycles on the Willows and Melanie Onn will be conducting a site visit.	Clerk to put Cllr Karen Batson onto the distribution list

2605/7 Approval of minutes	Proposed: Cllr Materson, Seconded: Cllr Redgrift Resolved: The draft minutes of the Village Council Meeting held on 23/04/26 were approved as a true record – unanimous	Clerk to put these on the website
2605/8 Finance	a) The Financial Report for the period ending 31/3/2026 was received	
	b) The Financial Report for the period ending 30/4/2026 was received	
	c) It was noted that the bank statements reconciled with the month-end reporting	
	d) Proposed: Cllr Green, Seconded: Cllr S Hall Resolved: The schedule of payments including Clerk expenses £35, salaries, April and May HMRC payments, Anglian Water £115, Octopus Energy £510.47, Octopus Energy £179.28, H3G £31.48, Biffa £103.39, Carr Lane Nurseries £2097.40 and Hogarth Invoice 913306 £117.70 – unanimous	Clerk to make payments
	e) The Internal Audit Update from Carl Thomas was received. The LALC audit has not been received yet Proposed: Cllr Cutting, Seconded: Cllr Redgrift Resolved: If the report is not received within 7 days the Clerk will instruct Tony Shaw to complete the audit by the next meeting – unanimous	Clerk to chase report from LALC giving 7 days for receipt and to instruct Tony Shaw to complete an audit if this is not received within the 7 days
	f) Use of Payroll Services Proposed: Cllr Green, Seconded: Cllr Cutting Resolved: Phoenix Consultancy will be used for the payroll for all staff and Councillors to receive the Employer Summary each month – unanimous	Clerk to set this up with Phoenix
	g) New laptop for Clerk Proposed: Cllr S Hall, Seconded: Cllr Materson Resolved: The lowest quote for the laptop at Curry's was approved – unanimous	Clerk to purchase laptop
	h) Booking system Proposed: Cllr Green, Seconded: Cllr A Hall Resolved: The Booking System and invoicing package recommended out of the three quotes by Cllr S Hall and the Clerk was approved – unanimous	Clerk to set up the booking system
	i) To discuss and agree website and email hosting quotes – deferred	To be on the next agenda
	j) The Personnel Committee discussed the legalities of a pension and the enrollment of the Clerk into a NEST pension has been approved	Clerk to inform payroll
	i) To receive an update on the bank mandate – despite many attempts, the mandate has not been successfully changed as yet and the Clerk needs to be added to be able to access the bank account	The Clerk will submit a formal complaint to the bank
2605/9 Reports from committees of the Village Council	a) Personnel Committee – the minutes were noted	
	b) Great Coates in Bloom Working Party – no update	
2605/10 Village Events	To discuss and approve any actions relating to village events Scarecrow Weekend 20 th / 21 st June 2026 Cllr Green to order the banner and put up Clerk and Cllr Hall to meet to sort cash prizes	Cllr Hall to email events and publicise on FB Cllr Hall and Clerk to finalise prize payments Cllr Green to order banner
2605/11 Parish Matters	a) To receive any report or consider any appropriate action relating to the Village Council Magazine – Cllr Hall will be taking over the newsletter. The next edition is in June and the deadline for materials is Wednesday 13 th May. Cllr S Hall will look at various pricing options and present to the Council	Items to be with Cllr Hall by 13/5/26 Cllr S Hall to look at pricing options
	b) WI storage Proposed: Cllr Materson, Seconded: Cllr A Hall	To be on the next agenda

	Resolved: The WI can have another storage cupboard and can store items at their own risk – unanimous	
	c) To discuss any new issues relating to the Parish – none	
2605/12 Report of the Proper Officer	a) The Proper Officer / Clerk's Report was received	
	b) To discuss the maintenance of the Village Hall and to agree actions relating to this Proposed: Cllr Green, Seconded: Cllr S Hall Resolved: £200 will be allocated to tidy hedges on the perimeter of the building and areas outside including disposal. Clerk to instruct a local handyperson to do this – unanimous	Clerk to contact local services Clerk to write a list of jobs which need doing at the hall
2605/13 Correspondence	To note and discuss any correspondence received Advertising on Village Noticeboards – existing advertisers can put an A4 page in the noticeboards at no extra cost	To be put on Events Page by Cllr Cutting
2605/14 Planning Applications	To discuss and agree comments on the following applications a) DTCA345/26/TCA – To reduce lateral spread of 3 trees - The Village Council have no objections	Clerk to put comments on portal
2605/15 Future meeting(s)	a) The Village Council Meeting will be on 25 th June at 7pm Deadline for items for the agenda 19/6/26	Clerk to publish agenda
	b) Future agenda items to include at the next meeting to include hall maintenance, deferred items, website, AGAR, magazine costings, tracking report	Clerk to put on agenda

Meeting closed 21:29